

**CITY OF LINCOLN
COUNTY OF LANCASTER**

Vince M. Mejer, CPPO, C.P.M.

Purchasing Agent

(402) 441-7410 Fax: (402) 441-6513

QUOTATION REQUEST

Quote Prices F.O.B. Destination
Lincoln, Nebraska

Date - 8/31/01
Order No. - 1153 OC
Date Due - 09/21/01

QUOTATIONS MUST BE RECEIVED IN
THE PURCHASING DIVISION OFFICE BY
THE DUE DATE SPECIFIED ABOVE

PLEASE MAKE NECESSARY VENDOR
INFORMATION CORRECTIONS ON THIS FORM:

VENDOR INFORMATION

Return Quotation Request To:

Purchasing Division
K-Street Complex
440 S 8th St Ste 200
Lincoln NE 68508

Item Number / Description	Quantity	UM	Unit Price	Total Price
85064200000 Pillowcase, Percale, 50%Cotton 50% Polyester, Min.180 thd.cnt Standard size, white, for use with a 20"x 26" Vinyl Covered Pillow. Send sample of fabric with your quote. Not to be delivered before November 15, 2001	84	EA		

Mfg _____ No. _____
Qty _____

85064760000 Flat Sheet, Percale, 50% Poly, 50% Cotton, Min. 180 thd. cnt. White, 48" x 90", weight no less than 7 lbs per dozen. Send sample of fabric with your quote. Not to be delivered before November 15, 2001.	120	EA		
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Mfg _____ No. _____
Qty _____

85064660000 Fitted Sheet, Percale, 50%Poly 50% Cotton, Min. 180 thd. cnt.	85	EA		
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VENDOR MUST COMPLETE THE FOLLOWING

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COMPANY NAME _____

ADDRESS _____

TELEPHONE _____

EMPLOYER FEDERAL ID NO. OR
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BY (PRINT NAME) _____

SIGNATURE _____

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DELIVERY SCHEDULE _____

DAYS ARO

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Item Number / Description	Quantity	UM	Unit Price	Total Price
for use with 25" x 75" x 4" mattress, white. Send sample of fabric with quotation. Not to be delivered before November 15, 2001.				

Mfg _____ No. _____
Qty _____

85064660000

Fitted Sheet, Percale, 50%Poly 48 EA _____
50% Cotton, Min. 180 thd. cnt.
for use with 36" x 75" x 6" mattress, white.
Send sample of fabric with your quotation. Not
to be delivered before November 15, 2001

Mfg _____ No. _____
Qty _____

85012330000

BLANKETS, as described below: 120 EA _____

Color: Blue, 54" x 90", 100% DACRON Polyester,
brushed and sheared on both sides to plush

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Item Number / Description	Quantity	UM	Unit Price	Total Price
velour. Stain resistant, including blood and oil. Seamless construction w/double-stitched, whipstitched borders.				

Machine washable and dryable. Colorfast for hundreds of commercial washings. Permanently flame-retardant. Meets or exceeds standards defined by FAA-25-853b, FFS-74. Provide sample of fabric with your quote. Not to be delivered before November 15, 2001

Mfg _____ No. _____
Qty _____

85008200000

Bedsread, as described below:

80 EA _____

TUFTEX (or approved equal), 76" x 110", Royal Blue, ribbed-style bedsread. Flame retardant, meets NFPA 701 (small scale). Flame retardance is permanent. First quality 100% Trevira polyester. Machine washable for easy care. Must be color fast. Provide sample material with your quote. Not to be delivered before November 15, 2001.

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Item Number / Description	Quantity	UM	Unit Price	Total Price
Mfg _____ No. _____				
Qty _____				

85063260000

Pillow, as follows:

80 EA

Standard size: 20" x 26", Flame-resistant cotton core is high grade cotton batting w/a minimum of 10% boric acid added. Flame-resistant cover is Microvent Soft, a multi-layer vinyl/nylon laminate that breathes for added comfort. Wipes clean with soap and water or properly diluted disinfectants. Not to be laundered. Cover color: Green, weight each not less than 4 lbs. Provide sampel core and fabric with your quotation. Not to be delivered before November 15, 2001

Mfg _____ No. _____
Qty _____

42068303680

Mattress, 36"x 80"x 6"x 26 lbs

20 EA

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Item Number / Description	Quantity	UM	Unit Price	Total Price
Core to be 100% polyester, 12 oz./board ft. densified batting. Must meet California Tech. Bulletin Test #121, according to NE State Fire Marshal. Shall be hypo-allergenic and odor free. Cover shall be heavy-duty staff check vinyl laminate, two layers of vinyl bonded to a tough synthetic scrim. Flame-resistant and antibacterial properties can not be washed or worn away. Color to be dark green.				

Envelope-style cover. All seams face the inside of the mattress except for end-closing seam. Double-needle, lock-stitched all around using heavy-gauge nylon thread. Stitching shall be FEDERAL STD-751, stitch type 301, 6-8 stitches per inch. Provide sample of core and cover material with your quotation. Not to be delivered before November 15, 2001.

Mfg _____ No. _____
Qty _____

42068302575

Mattress, 25"x 75"x 4"x 15 lbs

60 EA

Specifications same as previous Mattress
with the exception of size to be as stated

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Item Number / Description	Quantity	UM	Unit Price	Total Price
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herein. Not to be delivered before November 15, 2001

Mfg _____ No. _____
Qty _____

85092300000

Wash Coth, 100% Cotton Terry. 120 EA _____

As follows:

Regular Grade Institutional first quality
dense-looped terry. Thick soft and absorbent.
May be shipped machine compressed, but must
fluff when washed. Size: 12" x 12", minimum
weight per dozen to be 1 lb. Provide sample
fabric with your quote. Not to be delivered
before November 15, 2001

Mfg _____ No. _____
Qty _____

85092850000

Bath Towel, 100% Cotton Terry 120 EA _____

as follows:

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Item Number / Description	Quantity	UM	Unit Price	Total Price
Regular Grade, Institutional First Quality Dense-looped terry. Thick, soft and absorbent. May be shipped machine compressed, but must fluff when washed. Size: 22" x 44", minimum weight per dozen to be 6.25 lbs. Provide a sample of fabric with quotation. Not to be delivered before November 15, 2001.				

Mfg _____ No. _____
Qty _____

85092880000

Hand Towel, 100% Cotton Terry
as follows:

84 EA

Regular Grade Institutional First Quality Dense-Looped Terry. Thick, soft & absorbent. May be shipped machine compressed, but must fluff when washed. Size: 15" x 25", minimum weight of 3 lbs. per dozen. Provide sample of fabric with quotation. Not to be delivered before November 15, 2001.

Mfg _____ No. _____
Qty _____

85003001000

Bag, Laundry, as follows:

84 EA

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Item Number / Description	Quantity	UM	Unit Price	Total Price
Personal-size, 18" x 24", white 100% polyester netting with easy-to-close Velco Strips, sewn-on full width, Durable and heat resistant, complete with cloth ID tag. Sample fabric to be provided with your quotation. Not to be delivered before November 15, 2001				

Mfg _____ No. _____
Qty _____

51020300000

Laundry Hamper Stand

8 EA _____

Rectangular, Steel frame adjusts from 15" to 22" to accommodate both 18" and 25" hamper bags. Push button allows each side of stand to operate independently. Open-steel platform base lets air circulate around bottom of bag to help prevent mildew. Height ranges from 37" to 42", complete with 3" casters. Not to be delivered before November 15, 2001.

Mfg _____ No. _____
Qty _____

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Item Number /	Description	Quantity	UM	Unit Price	Total Price
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51020300111

Laundry Basket, Wire, W/Wheels

1 EA

Round tubular base, all welded steel construction with ultra durable, bright chrome plating. R & B Laundry Cart Model #100E or County Apporved equal. Submit literature with your quote on all alternates offered. Not to be delivered before November 15, 2001

Mfg _____ Model _____

51020305555

Laundry Hamper Bag

24 EA

25" Poly/cotton, rope closure hamper bags. Designed with a nylon draw cord sewn in the top of the bag and brought through a grommet for added strength. All seams are safety-serged for maximum durability and set-in bottoms increase capacity up to 40%. Plastic rope lock to keep bag from slipping off the stand while

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it also prevents spilling of soiled linen during transport. List colors available. (Not to be delivered before November 15, 2001)				

Mfg _____ No. _____
Qty _____

51020307777

Laundry Truck, w/Wheels

2 EA

Yellow, vinyl-coated "Glosstex" truck constructed of high tensil, electro-welded spring steel and flat steel bottom. Hardwood runners and caster boards. All swivel casters are top quality rubber w/thread guards. All critical wear points, including top are reinforced with split leather. Eight (8) bushel, 36"L x 24"W x 28-1/2"H. Bob Barker #Z700-8 or County approved alternate (provide literature). Not to be delivered before November 15, 2001.

Mfg _____ Model _____

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**PURCHASING DIVISION
CITY OF LINCOLN AND LANCASTER COUNTY, NEBRASKA
INSTRUCTIONS TO BIDDERS**

1. **BIDDING PROCEDURE** - A bid by a corporation must be signed in the name of such organization by a duly authorized official thereof. Any person signing a bid for a firm, corporation, or other organization must show evidence of his authority so to bind such firm, corporation, or organization. Most departments of the City of Lincoln and Lancaster County agencies are exempt from federal excise taxes and state and local sales and use taxes. Kindly bid without taxes. The City/County will be responsible for paying any taxes which may be due.
2. **FAIR EMPLOYMENT PRACTICES** - Each bidder agrees that he/she will not discriminate against any employee or applicant for employment because of age, race, color, religion, ancestry, national origin, disability, sex or marital status, and that he will take affirmative action to assure that applicants are employed and that employees are treated during employment without regard to age, race, color religion, ancestry, national origin, disability, sex or marital status.
3. **DATA PRIVACY** - Bidder agrees to abide by all applicable State and Federal laws and regulations concerning the handling and disclosure of private and confidential information concerning individuals and corporations as to inventions, patents and patent rights. The bidder agrees to hold the City/County harmless from any claims resulting from the bidder's unlawful disclosure or use of private or confidential information.
4. **INDEPENDENT PRICE DETERMINATION** - By signing and submitting this bid, the bidder certifies that: The prices in this bid have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor.
5. **CLARIFICATION OF SPECIFICATION DOCUMENTS** - Bidders shall promptly notify the Purchasing Agent of any ambiguity, inconsistency or error which they may discover upon examination of the specification documents. Interpretations, corrections and changes made to the specification documents will be made by written addenda. Oral interpretations or changes to the Specification Documents made in any other manner, will not be binding on the City/County; and bidders shall not rely upon such interpretations or changes. No addendum will be issued later than forty-eight (48) hours prior to the date and time for receipt of bids, except: An addendum withdrawing or postponing the invitation to bid.
6. **BRAND NAMES** - If and wherever in the material specifications or proposal form brand names, make, manufacturer, trade name, or vendor catalog number is specified, it is for the purpose of establishing a grade or quality of material only; and the term "or equal" is deemed to follow. It is the bidder's responsibility to identify any alternate items offered in the bid, and prove to the City/County that said item is equal to or better than the product specified. If variations are not stated in the proposal, it will be assumed that the item being bid fully complies with the City/County's specifications.
7. **DEMONSTRATION/SAMPLES** - If requested, the bidders shall, at bidder's expense, demonstrate and/or furnish samples of the exact item(s) proposed within seven (7) calendar days from receipt of such request from the City/County.
8. **DELIVERY** - Each bidder shall state on his proposal form the date upon which he can make delivery of all equipment or merchandise. F.O.B. to the City/County at the location specified by the City/County, with all transportation charges paid.
9. **WARRANTIES, GUARANTEES AND MAINTENANCE** - A copy of the manufacturer's warranties and/or guarantees for the items being bid must accompany your proposal. A copy of your company's maintenance policies and costs must also accompany your proposal. Replacement parts of defective components shall be shipped to the City/County at no cost. If defective parts are required to be returned to the bidder, the shipping costs shall be borne by the bidder.
10. **ACCEPTANCE OF MATERIAL** - The finished materials must be new, the latest make or model, of the best quality, unless otherwise specified, and the highest grade workmanship. The material delivered under this proposal shall remain the property of the bidder until a physical inspection and actual usage of this material and/or service is made, and thereafter is accepted by the City/County. The material delivered must be fully in accord with specification documents. In the event the material and/or services supplied to the City/County is found to be defective or does not conform to specification documents, the City/County reserve the right to cancel the order upon written notice to the bidder and return materials to bidder at the bidder's expense. Successful bidder shall be required to furnish title to the material, free and clear of all liens and encumbrances, issued in the name of the City of Lincoln or Lancaster County, Nebraska, as required by the contract documents or purchase orders. Selling dealer's advertising decals, stickers or other signs shall not be affixed to the equipment; vehicle mud flaps shall be installed blank side out with no advertisements. Manufacturer's standard production forings, stampings, nameplates and logos are acceptable.
11. **BID EVALUATION AND AWARD** - The signed bid shall be considered an offer on the part of the bidder. Such offer shall be deemed accepted upon issuance by the City/County of purchase orders, contract award notifications, or other contract documents appropriate to the work. No bid shall be modified or withdrawn for a period of sixty (60) calendar days after the time and date established for receiving bids, and each bidder so agrees in submitting the bid. In case of a discrepancy between the unit prices and their extensions, the unit price shall govern. The City/County reserve the right to accept or reject any or all bids, or part of bids, to waive irregularities and technicalities, and to request rebids on the material described in the specification documents.
12. **TERMS OF PAYMENT** - Unless other specification provisions state otherwise, payment in full will be made by the City/County within thirty (30) calendar days after all labor has been performed and all equipment or other merchandise has been delivered, and all such labor and equipment and other materials have met all contract specifications.
13. **LAWS** - The Laws of the State of Nebraska shall govern the rights, obligations, and remedies of the Parties under this proposal and any agreement reached as a result of this process.